2000-2001 Direct Loan Technical Reference
(562H)
Tracking Log

Page(s) Removed	Pages Inserted	Description
Custom Layouts 1-2	**Custom Layouts** 1-2	Updated Summary of Direct Loan Message Classes by adding Message Class "DIRC##OP" at end of the document.
1-5	1-5	Removed the period after 'DL HEADER' inside quotes.
1-8	1-8	Field #3's Valid Field Content modified from >0 to >=0.
1-36	1-36	Field #114 added message to Valid Field Content to read "Required only for PLUS LOR and should be numeric >=0 for PLUS LOR. For Stafford LOR, this field can be blank and will be ignored."
Custom System Requirements 3-10	**Custom System Requirements** 3-10	Loan Origination Change Record –Updated the second line in the fifth paragraph; deleted "and increment the sequence number."
3-42	3-42	Promissory Note Paper Manifests – Within the first paragraph, added a third sentence as follows: "The LOC returns the manifest to the school address on the promissory note unless the school indicates another address on the manifest."
Implementation Guide 4-3-2	**Implementation Guide** 4-3-2	Within the Business Rules, second bullet, deleted the period within the "03000" figure and the "04000" figure.
4-5-6	4-5-6	In the 3rd paragraph the sentence beginning with "The LOC allows…" was modified as follows: "Schools must submit to the LOC anticipated disbursements in disbursement number and date order or they will be rejected."
Combination Layouts 5-5	**Combination Layouts** 5-5	In the **External Import Loan Origination Add File** record layout, updated required Field #26, Origination Fee Percentage to be required for Stafford and PLUS loan records.
5-33 to 5-37	5-33 to 5-37	**External Export, Record Type A – Demographic Table**
		In the External Export record layout, record type A – Demographic Table fields, removed "X" and "Y" as valid field content for Field #14, Dependency Status. Page 5-33.
		In the External Export record layout, record type A – Demographic Table fields, added "N=No" to the valid field content for the following fields: Field #20, Has Correction Record, Field #21, Has Document Tracking Record, Field #22, Has FAFSA Record, Field #24, Has Notes Record, Field #25, Has NSLDS Record, Field #26, Has Packaging Record, Field #27, Has Pell Record. Field #28, Has RAD Record, Field #29, Has Verification Worksheet Pages 5-34A and 5-35.

Page(s) Removed	Replacement Page(s)	Description
5-33 to 5-37 (continued)	5-33 to 5-37 (continued)	In the External Export record layout, record type A – Demographic Table fields, added the Valid Field Content column for Field #30, Institution Use to include "any keyboard character." Page 5-35.
		In the External Export record layout, record type A – Demographic Table fields, updated the Valid Field Content column for Field #31, Last Mailed Date to include "can be blank." Page 5-35.
		In the External Export record layout, record type A – Demographic Table fields, updated the Valid Field Content column for Field #33, Letter Count to read "00-99" instead of "01-99." Page 5-35.
		In the External Export record layout, record type A – Demographic Table fields, updated the Valid Field Content column for Field #43, Pell Verification Status to include: N = Not selected A = Accurate Data W = Without Documentation T = Tolerance C = Calculated R = Reprocessed S = Selected by CPS; not verified. Removed the value of "Y=Yes." Page 5-36.
		In the External Export record layout, record type A – Demographic Table fields, updated the Valid Field Content column for Field #51, Record Source to include "Y = Import External Add, Pell. Also updated the value of "N = Manual entry" to "M = Manual entry." Page 5-37.
		In the External Export record layout, record type A – Demographic Table fields, updated the Valid Field Content column for Field #55, Transaction Number to read "00-99" instead of "01-99." Page 5-37.
5-38 to 5-42; 5-44 to 5-45	5-38 to 5-42; 5-44 to 5-45	**External Export, Record Type D – Loan Table**
		In the External Export record layout for record type D – Loan Table fields, updated the Justify column for Field #6, Add ID/Loan to "Left." Page 5-38.
		In the External Export record layout for record type D – Loan Table fields, updated the Valid Field Content column for Field #9, Credit Decision to include "X = Credit Pending." Page 5-38.
		In the External Export record layout for record type D – Loan Table fields, updated the valid values of "Y= LOC prints" to "S = LOC prints" and "N = School prints" to "O = School Prints" for Field #13, Disclosure Statement Print Indicator. Page 5-39.
		In the External Export record layout for record type D – Loan Table fields, updated the Valid Field Content column for Field #14, Export to External and Field #15, Export to LOC to include "N = No." Page 5-39.

Page(s) Removed	Replacement Page(s)	Description
5-38 to 5-42; 5-44 to 5-45 (continued)	5-38 to 5-42; 5-44 to 5-45 (continued)	In the External Export record layout for record type D – Loan Table fields, updated the Valid Field Content column for Field #18, Inactive Flag to read "N = No" instead of "Blank = No." Page 5-39.
		In the External Export record layout for record type D – Loan Table fields, updated the Valid Field Content column for Field #27, Loan Period End Date to read "19990701 – 20020629" instead of "199990701 – 20010629." Page 5-40.
		In the External Export record layout for record type D – Loan Table fields, updated the field names for Field #34 through Field #45 and Field #47 through Field # 52 to read "Parent's" instead of "Parent/Borrower's." Pages 5-40 to 5-42
		In the External Export record layout for record type D – Loan Table fields, updated the Valid Field Content column to include "Can be blank" for Field #34, #37, #38, #40, #41, #42, #50, #51, and #52. Pages 5-40 to 5-42.
		In the External Export record layout for record type D – Loan Table fields, deleted Field # 46, Parent Borrower's Original SSN and made filler. Page 5-42.
		In the External Export record layout for record type D – Loan Table fields, updated the Valid Field Content column for Field #63, Promissory Note Status to include "R = Ready to Print, N = Not Ready to Print, S = Signed, P = Printed or Request to print sent to the LOC, M = Manifested, and E = Error." Page 5-44.
		In the External Export record layout for record type D – Loan Table fields, updated the Valid Field Content column for Field #64, Promissory Note to be on Manifest to include "N = No." Page 5-44.
		In the External Export record layout for record type D – Loan Table fields, updated the Valid Field Content column for Field #76, MPN Exists to include the text "PLUS = N." Page 5-45.
		In the External Export record layout for record type D – Loan Table fields, updated the field name for Field #78, Origination Reject Reasons to "Origination Reject Codes." Page 5-45.
5-45 to 5-48	5-45 to 5-48	**External Export, Record Type M – Actual Disbursement Table**
		In the External Export record layout for record type M – Actual Disbursement Table fields, updated the Valid Field Content column for Field #4, Actual Disbursement Amount to read "Numeric >= 0" instead of "Numeric > 0." Page 5-45.

Page(s) Removed	Replacement Page(s)	Description
5-45 to 5-48 (continued)	5-45 to 5-48 (continued)	In the External Export record layout for record type M – Actual Disbursement Table fields, updated the Valid Field Content column for Field #5, Actual Disbursement Batch Number to read "Batch Type = #H or SP" instead of "Batch Type = #H." Page 5-46.
		In the External Export record layout for record type M – Actual Disbursement Table fields, updated the Valid Field Content column for Field #8, Actual Disbursement Gross Amount, Field # 9, Actual Disbursement Loan Fee Amount and Field #11, Actual Disbursement Net Amount to read "Numeric >= 0" instead of "Numeric > 0." Page 5-46.
		In the External Export record layout for record type M – Actual Disbursement Table fields, updated the Valid Field Content column for Field #15, Actual Export to External Flag to include "N = No." Page 5-46.
		In the External Export record layout for record type M – Actual Disbursement Table fields, updated the Valid Field Content column for Field #17, Booking Batch ID to read "Batch Type = #B" instead of "Batch Type = AS." Page 5-47.
		In the External Export record layout for record type M – Actual Disbursement Table fields, updated the Valid Field Content column for Field #20, Actual Disbursement Booked Status to read "R = Unbooked" instead of "Blank = Unbooked." Page 5-47.
		External Export, Record Type N – Anticipated Disbursement Table
		In the External Export record layout for record type N – Anticipated Disbursement Table fields, updated the Valid Field Content column for Field #3, Anticipated Disbursement Fee Amount, Field # 4, Anticipated Disbursement Gross Amount and Field #5, Anticipated Disbursement Net Amount to read "Numeric >= 0" instead of "Numeric > 0." Page 5-47.
		In the External Export record layout for record type N – Anticipated Disbursement Table fields, updated the Valid Field Content column for Field #6, Anticipated Disbursement Number to read "01-20" instead of "1-20." Page 5-47.
		In the External Export record layout for record type N – Anticipated Disbursement Table fields, updated the Valid Field Content column for Field #7, Anticipated Export to External Flag to read "N = No" instead of "Blank = No." Page 5-48.
5-45 to 5-48 (continued)	5-45 to 5-48 (continued)	In the External Export record layout for record type N – Anticipated Disbursement Table fields, updated the Valid Field Content column for Field #10, Refund Code to read "Y = Refund" instead of "1 = Refund." Page 5-48.
		In the External Export record layout for record type N – Anticipated Disbursement Table fields, updated the Valid Field Content column for Field #11, Refund Date to read "Format is MMDDCCYY" instead of "Format is CCYYMMDD." Page 5-48.

Summary of Direct Loan Message Classes

Batch Type	Message Class	Data Description	Data Sent or Received by User	00/01 Record Length	User ID for LOC
PF	DEPF##IN	Export PLUS Full Origination Records	Sent	897	TG50005
#L	DERC##IN	Export Loan Detail	Sent	220	TG50005
#E	DESC##IN	Export LOC Changes	Sent	394	TG50005
#H	DESD##IN	Export LOC Disbursement	Sent	152	TG50005
#D	DESF##IN	Export Stafford Full	Sent	897	TG50005
#R	DIAA##OP	Import Anticipated Disbursement Listing	Received	80	TG50005
#Q	DIAO##OP	Import Actual Disbursement Roster	Received	80	TG50005
#E	DIOC##OP	Import Origination Change	Received	394	TG50005
#H	DIOD##OP	Import Disbursement Acknowledgement	Received	152	TG50005
#A	DIPA##OP	Import PN Acknowledgment	Received	189	TG50005
#D or PF	DIPA##OP	Import PN Acknowledgment Standard Origination (Level 3)	Received	189	TG50005
#C	DIPC##OP	Import PLUS Credit Decision	Received	80	TG50005
PF	DIPF##OP	Import PLUS Full Origination	Received	95	TG50005
#D	DISF##OP	Import Full Origination Stafford	Received	95	TG50005
SV	DISV##OP	Import Loan Servicer Record Layout	Received	80	TG50005
#W	DIWR##OP	Import 30 Day Warning Report	Received	80	TG50005
AS	DSAS##OP	Import Direct Loan School Account statement Cash Summary Section Cash Detail Section Loan Detail & Net Loan Detail Section	Received	220	TG50005
#B	DIOD##OP	Import Booking Notification	Received	152	TG50005
SP	DIOD##OP	Import Servicer Refund	Received	152	TG50005
#L	*DIRC##OP*	*Duplicate Loan Detail Report*	*Received*		*TG50005*

Notes: All message classes are referenced from the user perspective.
= Year Indicator; 01 is used for 2000–2001 data; for example, DESF for 2000–2001. In the table above look for DESF##IN.

IN = Input to the SAIG (Student Aid Internet Gateway).
OP = Output from the SAIG.

Record Layouts

Header

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
1	1	10	10	Header Record Identifier Identifies record as a header record.	Must be "DL HEADER " Uppercase and left justified with one blank position after DL, and one blank position after HEADER Uppercase.	Left
2	11	14	4	Data Record Length Indicates length of the data record.	0000-9999	Right
3	15	22	8	Message Class File name recognized by the LOC.	See Message Class Table.	Left
4	23	45	23	Batch Identifier The batch ID associated with the detail records. (See each message class for Batch ID format.)	Batch Type: #A-Z Cycle Indicator = 1 (for 00-01) School Code: X00000-X99999 Where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
5	46	53	8	Created Date The date when the record was created.	Format is CCYYMMDD. CCYY = 2000-2001	Date
6	54	59	6	Created Time The time when the record was created.	000000 – 235959 Format is HHMMSS. HH = 00 – 23 MM = 00 – 59 SS = 00 – 59	Right

Trailer

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
1	1	10	10	Trailer Record Identifier Code to identify record as a trailer record.	Must be "DL TRAILER." Left justified, upper case with one blank position after "DL."	Left
2	11	14	4	Data Record Length Indicates length of the data record.	0000-9999	Right
3	15	21	7	Number of Records The number of data records included in the file.	*Numeric > = 0*	Right
4	22	26	5	Total number of accepted records Total number of accepted records in a loan origination acknowledgment (DISF or DIPF file) **OR** A loan origination change acknowledgment (DIOC file) **OR** A promissory note acknowledgment (DIPA file) **OR** A disbursement acknowledgment (DIOD file-Batch Type #H Only).	Zero filled for all files sent to schools except: ▪ The Origination Acknowledgment (DISF or DIPF) ▪ Loan Origination Change Acknowledgment (DIOC) ▪ Promissory Note Acknowledgment (DIPA) ▪ Disbursement Acknowledgment (DIOD-Batch Type #H Only) Numeric >=0 Blank for all files sent to the LOC.	Right

Full Loan (Stafford/PLUS) Origination (Export to Loan Origination Center) (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
111	721	728	8	Student's Date of Birth (PLUS) The student's date of birth, on a PLUS record.	CCYYMMDD 19010101 – 19891231 Required for PLUS only.	Date
112	729	729	1	Student's Default on Education Loans (PLUS) The student is in default on a Federal Loan or owes a refund on a Federal Grant.	Y = Yes N = No Z = Overridden by School Required for PLUS only.	Left
113	730	735	6	School Code Direct Loan School Code	X00000 - X99999 where X = G or E	Left
114	736	740	5	Loan Amount Requested (Accepted Promissory Note Amount) The total amount requested for the loan.	~~Numeric > = 0~~ ~~Can be blank.~~ ***Required only for PLUS LOR and should be numeric >=0 for PLUS LOR. For Stafford LOR, this field can be blank and will be ignored.***	Right
115	741	768	28	Student's Local Address The first line of the borrower's local address. Student's local address is not required; however, if a local address is provided, it must contain at least two of the four fields.	0-9 Uppercase A-Z , (Comma) . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) & (Ampersand) / (Slash) Space(s) Can be blank.	Left

Loan Origination Change Record

Submitting Change Records

After the Full Loan Origination Record has been accepted by the LOC, modifications to the loan record are transmitted to the LOC via a change record (DESC01IN). Loan Origination Change records only apply to origination data. Loan Origination Change records are not used to change actual disbursement data (see Disbursement Records). A list of the fields that can be changed and change field numbers are provided in the Record Layouts section of this guide (Export Change Table Values for Field Transmit Numbers). Loan Origination Change Records are submitted to the LOC by Loan ID. Each record must contain the Loan ID, a sequence number, the change field number, and the new value the field is to contain.

The change field number consists of three positions for the field number and a prefix to indicate whether the field is on the Loan Origination Database (prefix is S), or the PLUS Loan Database (prefix is P). For example, "P004" indicates a change to the student's last name on the PLUS Loan Database; "S007" indicates a change to the borrower's last name on the Loan Origination Database.
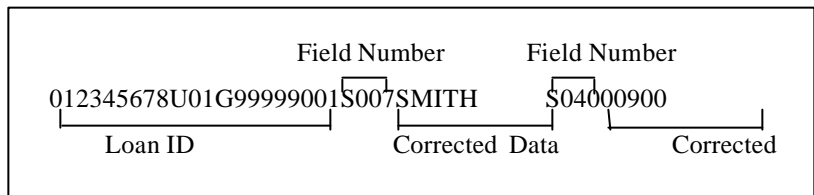
Corrected values must be left justified within the 28-byte change value field. Numeric fields are left justified and blank filled up to the maximum number of positions for that field.

Example:

Two changes are submitted to a loan record whose ID is 012345678U01G99999001: a change in the borrower's last name to SMITH, and a change in the 1st disbursement anticipated gross amount to $900. The following would be the contents of the change record excluding the create time, batch number, and User ID fields at the end of the record:

Each change record is limited to 10 data element changes. For records with more than 10 changes, you should submit another change record for the Loan ID ~~and increment the sequence number.~~ For example, to submit 13 change fields for one Loan ID:

```
                                    Field Number        Field Number
      012345678U01G99999001S007SMITH        S04000900
              Loan ID                  Corrected  Data            Corrected
```

Data

Loan ID: 999999999S01G99999001 Sequence Number: 1 Contains first 10 changes.
Loan ID: 999999999S01G99999001 Sequence Number: 2 Contains next 3 changes.

Promissory Note Paper Manifests

Creating Promissory Note Paper Manifests

All promissory notes must be mailed to the LOC and accepted before the loan is "booked." The hard copy promissory notes must be accompanied by a paper manifest that lists the borrower's name and Identification number for each promissory note in the shipment. ***The LOC returns the manifest to the school address on the promissory note unless the school indicates another address on the manifest.*** Also the paper manifest provides a certification to be signed by an official at the school.

Master Promissory Notes and PLUS Promissory Notes must be batched separately and a separate paper manifest created for each. Additionally, separate batches (manifests) must be created for each DL school code. The format for the Master Promissory Note paper manifest and the PLUS paper manifest are provided in the Appendix.

Software developers must adhere to these formats. Additionally, the following guidelines must be followed:

- The Report Date (in MM/DD/YYYY format) and the Report Time (in HH:MM:SS format) indicate when the manifest was produced.

- A page number starting with 1, incremented by 1, for each subsequent page printed.

Records are printed in last name, alphabetical order, or in ID numerical order. The borrower's name is printed in last name, first name, and middle initial order. The ID number associated with the borrower's name is printed.

The Number of Notes for shipping indicates the number of promissory notes covered by the paper manifest. It is only printed on the final page of the paper manifest.

The certification statement, DL school code, school name, signature block, and FAA name (Financial Aid Administrator) are only printed on the last page.

Business Rules (Continued):

- If the calculated loan origination fee for the disbursement fee amount on the disbursement record is not equal to the loan origination fee stored at the LOC, the record rejects with error code 30 (Fee on Disbursement Amount does not match Fee on LOR).

- The loan origination fee is a numeric five-character field with an implied decimal in the second position from the left. Three percent is indicated as *03000* and 4% is indicated as *04000*.

4.5.3 Eliminate the Requirement to Process Actual Disbursements in Disbursement Number/Chronological Date Order for a Loan

2000-2001 Modification: The LOC now allows actual disbursements numbered 02-20 to be submitted in any disbursement number/chronological date order. Upon implementation, this modification affects Program Year 2000-2001 and forward.

Currently, the LOC requires schools to send anticipated and actual disbursements in sequential order for a loan. For example, disbursement number 1 should be sent before disbursement numbers 2, 3, and 4; and disbursement number 2 should be sent before 3 and 4. In addition, the LOC requires the anticipated and actual disbursements to be submitted in chronological disbursement date order.

Starting in 2000-2001, the LOC allows schools to send in actual disbursements in any order once the LOC has accepted disbursement number one as the first actual disbursement and disbursement number one contains the earliest date. The disbursement numbers and disbursement dates of subsequent actual disbursements do not have to be in order but none of the subsequent disbursements can have a date earlier than the first actual disbursement. ~~The LOC allows~~ *S*chools must submit to the LOC ~~to send in~~ anticipated disbursements in disbursement number and date order or they will be rejected. ~~any order as long as the first anticipated disbursement is disbursement number one and has the earliest date.~~ All other anticipated disbursements can be in any disbursement number or date order as long as they do not have a date earlier than anticipated disbursement number one. Change records for anticipated disbursements can be out of order

Business Rules:

- Applicable to Year 2000-2001 loans and forward.

- Disbursement number one must be processed first by the LOC and must have the earliest date.

- Actual Disbursements numbered 02-20 no longer have to be sent in chronological or date order.

- The first anticipated disbursement must have the earliest date.

- If the first actual disbursement does not have the earliest date, the record rejects with a reject code of "28." (1st actual disbursement date must be prior to all subsequent disbursements.)

- If the LOC does not have the actual disbursement number 1 for a loan and the school tries to submit other actual disbursement numbers, they are rejected with reject code "27." (The LOC must receive the first actual disbursement first.)

- If the date of the 1st anticipated disbursement is not the earliest date, it is rejected with a reject code of "A2." (Date of 1st anticipated disbursement must be the earliest.) This applies to the LOR.

"Q" transactions are not accepted for actual disbursements that result in the disbursement date for the first actual disbursement no longer being the earliest disbursement date.

External Import Loan Origination Add File (Continued)

Field #	Start Position	End Position	Field Length	Required Field	Field Name/ Description	Valid Field Content	Justify
25	187	187	1		Filler From the user perspective you will populate this field with blank spaces when creating record layouts	For ED use only	
26	188	192	5	*S/P*	Origination Fee Percentage Loan origination fee percentage, i.e. 04000 (Implied decimal between the 2nd and 3rd position from the left)	Numeric>=0	Right
27	193	193	1	S	MPN Exists (Stafford only) Student received a Direct Loan in 1999-2000. MPN on file at LOC.	Y = School assumes the student has a MPN on file at the LOC Blank = School assumes the student does not have a MPN on file at the LOC Default is Blank. Blank for PLUS	Left
28	194	194	1	S	Disclosure Statement Print Indicator (Stafford only) Should the LOC print a Disclosure Statement for this student.	Y = LOC prints N = School prints PLUS = N	Left
29	195	195	1	S/P	Student or Parent Borrower's Default on Education Loans Is the borrower in default on an education loan or owe a refund on a Federal Grant?	Y = Yes N = No Z = Overridden by School	Left
30	196	200	5	S/P	Loan Amount Requested Total amount requested by the borrower.	Numeric>= 0	Right
31	201	205	5	S/P	Loan Amount Approved Total maximum amount for which borrower is eligible	Numeric >= 0	Right
32	206	206	1		HEAL Flag (Stafford only) From the user perspective you will populate this field with blank spaces when creating record layouts	Y = Yes Blank = No	Left

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
6	29	34	6	Add Time (Demo) Time record was added to database	Format is HHMMSS 000000 – 235959 HH = 00 – 23 MM = 00 – 59 SS = 00 – 59	Right
7	35	42	8	Add ID (Demo) User ID which added the record	0-9 Upper case A-Z .(Period) '(Apostrophe) -(Dash) #(Number) @(At) %(Percentage) &(Ampersand) /(Slash) Space(s) Can be blank	Right
8	43	51	9	Alien Registration Number Borrower's alien registration number	0 – 9 000000000 – 999999999 Can be blank	Left
9	52	52	1	Citizenship Status Borrower's citizenship status	1 = U.S. Citizen 2 = Eligible Noncitizen 3 = Ineligible Noncitizen (Valid only on PLUS Loan Origination records or Stafford Loan Change records)	Left
10	53	61	9	Current Social Security Number Borrower's current SSN	001010001 – 999999999	Left
11	62	69	8	Date of Birth Borrower's date of birth	Format is CCYYMMDD 19010101 – 19881231	Right
12	70	77	8	Date of Birth Change Date Date the borrower's date of birth changed	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right
13	78	83	6	Date of Legal Residence Date of the borrower became legal resident of state in which they reside	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right
14	84	84	1	Dependency Status Dependency status of the student	D = Dependent with Primary EFC I = Independent with Primary EFC ~~X = Dependent rejected (no Primary EFC)~~ ~~Y = Independent rejected (no Primary EFC)~~	Left

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
15	85	85	1	Document Status Status of Packaged Document	B = Documents still needed for both packaging and verification C = All documents are satisfied (included documents required for both packaging and verification) V = Documents still needed for verification P = Documents still needed for packaging O = Other documents needed but not required for packaging or verification Blank = Status Not Determined	Left
16	86	105	20	Driver's License Number Borrower's driver's license number	0-9 Uppercase A-Z Space(s) -(Dash) *(Asterisk) Can be blank	Left
17	106	107	2	Driver's License State Borrower's driver's license state code	Uppercase A-Z A valid two-letter postal code See State Abbreviation Table Can be blank	Left
18	108	108	1	Entrance Interview Completed Has the student completed the entrance interview?	Y = Yes Blank = No	Left
19	109	117	9	First Name Borrower's first name	0-9 Uppercase A-Z Space(s) .(Period) '(Apostrophe) -(Dash) Can be blank	Left

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
20	118	118	1	Has Correction Record	Y = Yes *N = No* Can be blank	Left
21	119	119	1	Has Document Tracking Record	Y = Yes *N = No* Can be blank	Left
22	120	120	1	Has FAFSA Record	Y = Yes *N = No* Can be blank	Left
23	121	121	1	Has Loan Record	Display a Y if this student has at least one record on the loan database table, otherwise display N	Left
24	122	122	1	Has Notes Record	Y = Yes *N = No* Can be blank	Left
25	123	123	1	Has NSLDS Record	Y = Yes *N = No* Can be blank	Left
26	124	124	1	Has Packaging Record	Y = Yes *N = No* Can be blank	Left
27	125	125	1	Has PELL Record	Y = Yes *N = No* Can be blank	Left

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
28	126	126	1	Has RAD Record	Y = Yes *N = No* Can be blank	Left
29	127	127	1	Has Verification Worksheet	Y = Yes *N = No* Can be blank	Left
30	128	147	20	Institution Use	*Valid field content is any keyboard character.*	Left
31	148	155	8	Last Mailed Date Document Tracking date of last mailing	Format is CCYYMMDD 19000101 – 20991231 *Can be blank*	Right
32	156	171	16	Last Name Borrower's last name	0-9 Uppercase A-Z Space(s) .(Period) -(Dash) Can be blank	Left
33	172	173	2	Letter Count Count of how many letters have printed per record	~~01 – 99~~ *00-99*	Right
34	174	201	28	Local Address First line of borrower's local mailing address	0-9 Uppercase A-Z .(Period) '(Apostrophe) -(Dash) #(Number) @(At) %(Percent or Care of) &(Ampersand) /(Slash) Space(s) ,(Comma) Can be blank	Left
35	202	209	8	Local Address Change Date Date the local address change was effective	Format is CCYYMMDD 19000101 – ~~19991231~~ *20991231*	Right
36	210	225	16	Local City Borrower's local city	0-9 Uppercase A-Z .(Period) '(Apostrophe) -(Dash) #(Number) @(At) %(Percent or Care of) &(Ampersand) /(Slash) Space(s) ,(Comma) Can be blank	Left
37	226	235	10	Local Phone Number Borrower's local home telephone number	0000000000 – 9999999999 Can be blank	Right

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
38	236	237	2	Local State Borrower's local state code	Uppercase A-Z Valid postal code See State/Country/Jurisdiction Table Can be blank	Left
39	238	246	9	Local Zip Code Borrower's local zip code	0000000000 – 999999999 Can be blank	Left
40	247	247	1	Middle Initial Borrower's middle initial	Uppercase A-Z Can be blank	Left
41	248	249	2	Name ID First two characters of last name	Uppercase A-Z	Left
42	250	258	9	Original Social Security Number Original Social Security Number used to process the loan	001010001 – 999999999	Right
43	259	259	1	PELL Verification Status	Y = Yes *N = Not selected* *A = Accurate data* *W = Without documentation* *T = Tolerance* *C = Calculated* *R = Reprocessed* *S = Selected by CPS; not verified* Can be blank	Left
44	260	287	28	Permanent Address First line of the borrower's permanent mailing address	0-9 Uppercase A-Z .(Period) '(Apostrophe) -(Dash) #(number) @(At) %(Percent or care of) &(Ampersand) /(Slash) Space(s) ,(comma) Can be blank	Left
45	288	295	8	Permanent Address Change Date Date the permanent address change was effective	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
46	296	311	16	Permanent City Borrower's permanent mailing address city	0-9 Uppercase A-Z .(Period) '(Apostrophe) -(Dash) #(Number) @(At) %(Percentage) &(Ampersand) /(Slash) Space(s) ,(Comma) Can be blank	Left
47	312	321	10	Permanent Phone Number Borrower's permanent home telephone number	0000000000-9999999999 Can be blank	Right

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
48	322	323	2	Permanent State Borrower's permanent state	Uppercase A-Z Valid postal code See State/Country/Jurisdiction Table Can be blank	Left
49	324	332	9	Permanent Zip Code Borrower's permanent zip code	000000000-999999999	Left
50	333	334	2	Previous Transaction	01-99	Left
51	335	335	1	Record Source Origin of record data	~~N~~*M* = Manual entry I = ISIR L = Import External Add, Direct Loan P = Import External Add, Packaging *Y = Import External Add, Pell*	Left
52	336	343	8	SSN Change Date Date the borrower's SSN change was effective	Format is CCYYMMDD 1990101 – 20011231 Can be blank	Right
53	344	345	2	State of Legal Residence Borrower's state of legal residence	Uppercase A-Z Valid postal code See State/Country/Jurisdiction Table Can be blank	Left
54	346	347	2	Transaction Paid On	01-99 Can be blank	Right
55	348	349	2	Transaction Number	~~01-99~~ *00-99* Can be blank	Right
56	350	357	8	Update Date (Demo) Date update occurred on database	Format is CCYYMMDD 19000101 – 20991231	Right
57	358	363	6	Update Time (Demo) Time record was last updated on database	Format is HHMMSS 000000-999999 HH = 00-23 MM = 00-59 SS = 00-59	Right
58	364	371	8	Update ID (Demo) User ID which updated the record in database	0-9 Uppercase A-Z .(Period) '(Apostrophe) -(Dash) #(Number) @(At) %(Percentage) &(Ampersand) /(Slash) Space(s) Can be blank	Right

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
1	1	2	2	Record Type B	B = User Defined Database	
2	3	N	N	User Defined Database Field 1 to Field NN		Left
1	1	2	2	Record Type D	D = Loan Table fields	
2	3	10	8	Academic Year End Date	Format is CCYYMMDD 20000701-20020629	Left
3	11	18	8	Academic Year Start Date	Format is CCYYMMDD 19990702-20010630	Right
4	19	26	8	Add Date/ Loan Date the record was added to the database	Format is CCYYMMDD 19000101-20991231	Right
5	27	32	6	Add Time/ Loan Time the record was added to database	Format is HHMMSS 000000-999999 HH=00-23 MM=00-59 SS=00-59	Right
6	33	40	8	Add ID/ Loan User ID which added record to database	0-9 Uppercase A-Z .(Period) '(Apostrophe) -(Dash) #(Number) @(At) %(Percentage) &(Ampersand) /(Slash) Space(s) Can be blank	~~Right~~ *Left*
7	41	41	1	Additional Unsubsidized Loan Flag If yes, this student is eligible for additional unsubsidized loan funds	Y = Yes N or blank = No Blank is default	Left
8	42	42	1	Borrower Signed Note Borrower signed the promissory note	N = No Y = Yes	Left
9	43	43	1	Credit Decision PLUS credit flag indicates the results of the credit check	A = Credit approved N = Credit denied, need endorser C = Credit overridden new credit information provided D = Credit denied, endorser not ok E = Credit overridden, endorser ok F = Credit failed on WEB site request *X = Credit pending*	Left
10	44	51	8	Credit Decision Original Date Original date of the credit decision from LOC	Format is CCYYMMDD 19000101 – 20991231	Right
11	52	59	8	Credit Update Date Date the credit was updated in Express	Format is CCYYMMDD 19000101 – 20991231	Right

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
12	60	60	1	*Dependency Status (Loan)* *Dependency status of the student*	D = Dependent with Primary EFC I = Independent with Primary EFC X = Dependent rejected (no Primary EFC) Y = Independent rejected (no Primary EFC)	Left
13	61	61	1	Disclosure Statement Print Indicator Should the LOC print a Disclosure Statement for this student.	~~Y~~*S* = LOC prints ~~N~~*O* = School prints Blank for PLUS	Left
14	62	62	1	Export to External Flag indicating if the record is exported to an external system	Y = Yes *N = No*	Right
15	63	63	1	Export to LOC Flag indicating if record has been exported to LOC	Y = Yes *N = No*	Right
16	64	64	1	HEAL Loan	Y = Yes Blank = No	Right
17	65	72	8	Inactive Date Date loan was made inactive	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Left
18	73	73	1	Inactive Flag Flag indicating if loan is inactive	Y = Yes ~~Blank = No~~ *N = No*	Left
19	74	78	5	Loan Amount Approved Total maximum amount for which the borrower is eligible	Numeric>=0	Right
20	79	83	5	Loan Amount Requested Total amount requested for the loan	Numeric>=0	Right
21	84	106	23	Loan Change Batch Identifier Batch number containing the change record sent to the LOC	Batch Type = #E Cycle Indicator = 1 (for 00-01) School Code = X00000 – X99999 Where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
22	107	112	6	Origination Fee Percentage Origination Fee Percentage for this record	Numeric >=0 3% is exported as 03.000	Right

23	113	133	21	Loan Identifier/Loan
				
				 Unique identifier created at the time of origination
					Student's Social Security Number:
					 001010001-999999999
					 Loan Type:
					     S = Subsidized
					     U = Unsubsidized
					     P= PLUS
					 Loan Year 01
					 School Code: X00000 – X99999
					 where X = G or E
					 Loan Sequence Number: 001-999
						Left

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
24	134	156	23	Loan Origination Batch Identifier Batch number which contained the loan origination record sent to the LOC	Batch Type = #D or PF Cycle indicator = 1 (for 00-01) School Code = X00000 – X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
25	157	164	8	Loan Origination Date Date the loan was originated	Format is CCYYMMDD 19000101 – 20991231	Right
26	165	166	2	Loan Period Code Code used by EDExpress to determine loan period start and end dates and appropriate disbursement date(s)	0-9 Uppercase A-Z	Left
27	167	174	8	Loan Period End Date Date when classes end, as certified by the school on the promissory note, for the specific period covered by the loan	Format is CCYYMMDD 19990701 – ~~20010629~~ *20020629*	Right
28	175	182	8	Loan Period Start Date Date when classes begin, as certified by the school on the aid application (promissory note), for the specific period covered by the loan	Format is CCYYMMDD 19990702 – 20010630	Right
29	183	183	1	Loan Status Status of the loan	N = Not ready R = Ready B = Batched E = Error A = Accepted	Left
30	184	184	1	Loan Type Type of loan record	S = Subsidized U = Unsubsidized P = PLUS	Left
31	185	188	4	Loan Year Academic year the loan is taken	0001	Right
32	189	193	5	LOC Amount	Numeric Positive or negative	Right
33	194	201	8	LOC Amount Change Date Date the change was accepted by the LOC	Format is CCYYMMDD	Right
34	202	209	8	Parent's ~~Borrower's~~ Address Change Date Date the parent's ~~borrower's~~ address changed was effective	Format is CCYYMMDD 19000101 – 20991231 *Can be blank*	Right

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
35	210	218	9	Parent's ~~Borrower's~~ Alien Registration Number Parent's ~~Borrower's~~ alien registration number, if eligible non-citizen	0000000001-999999999 Can be blank	Right
36	219	219	1	Parent's ~~Borrower's~~ Citizenship Parent's ~~Borrower's~~ citizenship status	1 = U.S. Citizen (or U.S. national) 2 = Eligible Noncitizen 3 = Ineligible Noncitizen	Right
37	220	228	9	Parent's ~~Borrower's~~ Current Social Security Number Parent's ~~Borrower's~~ current Social Security Number	001010001-999999999 *Can be blank*	Right
38	229	236	8	Parent's ~~Borrower's~~ Date of Birth Date of the parent's ~~borrower's~~ birth	Format is CCYYMMDD 19010101 – 19891231 *Can be blank*	Right
39	237	244	8	Parent's ~~Borrower's~~ Date of Birth Change Date Date the Parent's ~~Borrower's~~ date of birth changed	Format is CCYYMMDD 19000101 – 20991231 Can be blank	Right
40	245	245	1	Parent's ~~Borrower's~~ Default on Education Loans Is the Parent's ~~Borrower~~ in default on an education loan or owe a refund on a Federal Grant	Y = Yes N = No Z = Overridden by school *Can be blank*	Left
41	246	254	9	Parent's ~~Borrower's~~ First Name Parent's ~~Borrower's~~ first name	0-9 Uppercase A-Z .(Period) '(Apostrophe) -(Dash) *Can be blank*	Left
42	255	270	16	Parent's ~~Borrower's~~ Last Name Parent's ~~Borrower's~~ last name	0-9 Uppercase A-Z .(Period) '(Apostrophe) -(Dash) *Can be blank*	Left
43	271	290	20	Parent's ~~Borrower's~~ Driver's License Number Parent's ~~Borrower's~~ driver's license number	0-9 Uppercase A-Z .(Period) '(Apostrophe) -(Dash) Space(s) Can be blank	Left
44	291	292	2	Parent's ~~Borrower's~~ Driver's License State State the Parent's ~~Borrower's~~ driver's license is issued	Uppercase A-Z A valid two-letter postal code See State Abbreviation Table Can be blank	Left
45	293	293	1	Parent's ~~Borrower's~~ Middle Initial Parent's ~~Borrower's~~ middle initial	Uppercase A-Z Can be blank	Left

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
46	*294*	*302*	9	~~Parent Borrower's Original SSN~~ ~~Parent/Borrower's original SSN~~ *Filler*	~~001010001 – 999999999~~	~~Right~~
47	*303*	*330*	28	Parent's ~~Borrower's~~ Permanent Address First line of the Parent's ~~Borrower's~~ permanent address	0-9 Uppercase A-Z .(Period) '(Apostrophe) -(Dash) #(Number) @(At) %(Percent or care of) &(Ampersand) /(Slash) Space(s) ,(Comma) Can be blank	Left
48	*331*	*346*	16	Parent's ~~Borrower's~~ Permanent Address City Parent's ~~Borrower's~~ permanent address city	0-9 Uppercase A-Z .(Period) '(Apostrophe) -(Dash) #(Number) @(At) %(Percent or Care of) &(Ampersand) /(Slash) Space(s) ,(Comma) Can be blank	Left
49	*347*	*336*	10	Parent's ~~Borrower's~~ Permanent Phone Number Parent's ~~Borrower's~~ home telephone number	0000000000 – 999999999999 Can be blank	Right
50	*357*	*358*	2	Parent's ~~Borrower's~~ Permanent Address State Parent's ~~Borrower's~~ Permanent State of Residence	Uppercase A-Z A valid two-letter postal code See State Abbreviation Table *Can be blank*	Left
51	*359*	*367*	9	Parent's ~~Borrower's~~ Permanent Zip Code Parent's ~~Borrower's~~ Permanent Zip Code	0-9 Space(s) Last 4 digits may be blank *Can be blank*	Left
52	*368*	*375*	8	Parent's ~~Borrower's~~ Social Security Number Change Date Date the Parent's ~~Borrower's~~ Social Security Number changed last	Format is CCYYMMDD 19000101 – 20991231 *Can be blank*	Right

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
61	469	476	8	Promissory Note Received Date Date on which the signed promissory note or promissory note/application was received from the borrower and verified by the school	Format is CCYYMMDD 19000101 – 20991231	Right
62	477	484	8	Promissory Note Sent Date Date the promissory note is sent to the student or borrower	Format is CCYYMMDD	Right
63	485	485	1	Promissory Note Status Status of the paper promissory note with the LOC	A = Accepted R = ~~Rejected~~ *Ready to print* X = Pending *N = Not ready to print* *S = Signed* *P = Printed or request to print, sent to LOC* *M = Manifested* *E = Error*	Left
64	486	486	1	Promissory Note to be on Manifest	Y = Yes *N = No*	Left
65	487	492	6	School Code/ Loan Direct Loan school code. Also identifies school originating loan record	0-9 Uppercase A-Z X00000 – X99999 where X = G or E	Left
66	493	498	6	Servicer Code	000000-999999	Right
67	499	499	1	Student's College Grade Level Indicates the student's current college grade level in the program or college	1 = 1st year, never attended college 2 = 1st year, attended college before 3 = 2nd year/sophomore 4 = 3rd year/junior 5 = 4th year/senior 6 = 5th year or more undergraduate 7 = Graduate/professional or beyond	Right
68	500	500	1	Student's Default on Education Loans Is the student in default on any educational loans or Federal Grants?	Y = Yes N = No Z = Overridden	Left

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
69	501	501	1	Student Signed Note (PLUS) Flag indicator that promissory note has been signed and received	Y= Yes N = No	Left
70	502	503	2	Transmit Number Transmission number	00-99	Right
71	504	511	8	Transmitted Date Date that data was transmitted to LOC	Format is CCYYMMDD 19000101 – 20991231	Right
72	512	519	8	Update Date/ Loan Date record was updated on database	Format is CCYYMMDD 19000101 – 20991231	Right

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
73	520	525	6	Update Time/ Loan Time the last update was made to record	Format is HHMMSS 000000 – 999999 HH = 00-23 MM = 00-59 SS = 00-59	Right
74	526	533	8	Update ID/ Loan User ID which updated the record on database	0-9 Uppercase A-Z .(Period) '(Apostrophe) -(Dash) #(Number) @(At) %(Percentage) &(Ampersand) /(Slash) Space(s) Can be blank	Right
75	534	534	1	Disclosure Printed? Has a disclosure statement been printed by the school?	Y = Disclosure printed N = Disclosure not printed or ready to reprint Default is N	Left
76	535	535	1	MPN Exists Student received a Direct Loan in 1999-2000. MPN on file at LOC.	Y = School assumes the student has a MPN on file at the LOC N = school assumes the student does not have a MPN on file at the LOC *PLUS = N* Default is N	
77	536	536	1	MPN Status The status of the MPN on file at the LOC	A = Accepted MPN at the LOC P = MPN not on file at the LOC I = Inactive C= Closed Q = Rejected X = Pending MPN at the LOC Blank for PLUS	
78	537	546	10	Origination Reject ~~Reasons~~ *Codes*	0-9 Uppercase A-Z See Loan Origination Reject Code Table in Section Two – Custom Edits	
1	1	2	2	Record Type M	M = Actual Disbursement Table fields	Left
2	3	4	2	Actual Disbursement Number Disbursement number for the current disbursement transaction	01-20	Right
3	5	5	1	Actual Disbursement Affirmed Flag Flag indicating that disbursement has been accepted by borrower	Y = Yes Can be blank	Left
4	6	10	5	Actual Disbursement Amount Amount of disbursement transaction	~~Numeric >0~~ *Numeric> = 0*	Right

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
5	11	33	23	Actual Disbursement Batch Number Batch number which contained the disbursement record sent to the LOC	Batch Type = #H *or SP* Cycle indicator = 1 (for 00-01) School Code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS	Left
6	34	41	8	Actual Disbursement Booked Date Date the loan was booked at the LOC	Format is CCYYMMDD 19000101 – 20991231	Right
7	42	49	8	Actual Disbursement Date Date activity occurred	Format is CCYYMMDD 19980101 – 20991231	Right
8	50	54	5	Actual Disbursement Gross Amount Actual gross amount (in dollars) of the disbursement	~~Numeric >0~~ *Numeric> = 0*	Right
9	55	59	5	Actual Disbursement Loan Fee Amount Actual loan fee (in dollars) of the disbursement	~~Numeric >0~~ *Numeric> = 0*	Right
10	60	*65*	*6*	Actual Disbursement Net Adjustment Amount Actual net amount (in dollars) of the adjustment to the disbursement	-99999 – 99999	Right
11	*66*	70	*5*	Actual Disbursement Net Amount Actual net amount (in dollars) of the disbursement	~~Numeric >0~~ *Numeric> = 0*	Right
12	71	*74*	*4*	Actual Disbursement Sequence Number Sequence number that determines the order in which the disbursements are processed	~~01-99~~ 0001 - 9999 Can be blank	Right
13	*75*	*75*	1	Actual Disbursement Status Status of disbursement activity at the Origination Center	N = Not ready to send to LOC R = Ready to send to LOC B = Batched A = Accepted by the LOC E = Rejected by the LOC	Left
14	*76*	*76*	1	Actual Disbursement Type Type of disbursement activity that occurred	G = Gross amount N = Net amount A = Adjusted gross amount J = Adjusted net amount Q = Adjusted disbursement date L = Booked disbursement M = Booked adjusted disbursement P = Servicing refund	Left
15	*77*	*77*	1	Actual Export to External Flag	Y = Yes ~~Blank = No~~*N = No*	Left

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
16	78	83	6	School Code/Actual Direct Loan School code, also identifies school originating loan record	X00000 – X99999 where X = G or E	Left
17	84	106	23	Booking Batch ID Batch identifier for this batch	Batch Type = ~~AS #~~**B** Cycle indicator = 1 (for 00-01) School code = X00000 – X99999 where X = G or E Date batch created = CCYYMMDD Time batch created = HHMMSS	Left

18	107	127	21	Loan Identifier/Actual
				
				Unique identifier crated at the time of origination
					Student's Social Security Number:
					001010001 – 999999999
					Loan Type:
					    S = Subsidized
					    U = Unsubsidized
					    P = PLUS
					Loan Year: 01
					School Code: X00000 – X99999
					where X = G or E
					Loan sequence number: 001-999
						Left

19	128	137	10	Disbursement Reject Codes	0-9 Uppercase A-Z See Disbursement Reject Code Table in Section Two – Custom Edits	
20	138	138	1	Actual Disbursement Booked Status	A = Booked ***Blank*~~R~~** = Unbooked	
1	1	2	2	Record Type N	N = Anticipated Disbursement Table fields	Left
2	3	10	8	Anticipated Disbursement Date Date activity is expected to occur	Format is CCYYMMDD 19000101 –20001231	Right
3	11	15	5	Anticipated Disbursement Fee Amount Anticipated loan fee (in dollars) associated with the disbursement	~~Numeric >0~~ ***Numeric> = 0***	Right
4	16	20	5	Anticipated Disbursement Gross Amount Anticipated gross amount (in dollars) of the disbursement	~~Numeric >0~~ ***Numeric> = 0***	Right
5	21	25	5	Anticipated Disbursement Net Amount Anticipated net amount (in dollars) of the disbursement	~~Numeric >0~~ ***Numeric> = 0***	Right
6	26	27	2	Anticipated Disbursement Number Disbursement number for the current disbursement transaction	~~1-20~~ ***01-20***	Right

External Export (Continued)

Field #	Start Position	End Position	Field Length	Field Name	Valid Field Content	Justify
7	28	28	1	Anticipated Export to External Flag	Y = Yes ~~Blank = No~~ *N = No*	Left
8	29	34	6	School Code/Anticipated Direct Loan School Code, also identifies school originating loan record	X00000 – X99999 where X = G or E	Left

9	35	55	21	Loan Identifier/Anticipated
				
				Unique identifier created at the time of origination
					Student's Social Security Number:
					001010001 – 999999999
					Loan type:
					     S = Subsidized
					     U = Unsubsidized
					     P = PLUS
					Loan year: 01
					School code: X00000 – X99999 where X = G or E
					Loan sequence number: 001-999
						Left

10	56	56	1	Refund Code	~~1~~*Y* = Refund Blank = not refunded	Left
11	57	64	8	Refund Date	Format is ~~CCYYMMDD~~ *MMDDCCYY* 01011900– 12312099	Right